



General Meeting

Tuesday, July 28, 2026

11:00 AM – 12:00 PM

Attendees: April Ganzy, Carrie Hollinger, Charlotte Kiehn, Eric Martinez, Ilemir Otaiza, Michelle Peaslee, Rashimah Birks, Saundra Rangel, Emily Carmichael (HCSEF), Tiffany Canate (HCSEF)

Excused: Channel Bonner, Myra Howie, Natasha Ramlagan

1. Welcome/Introductions/Moment of Silence **Tiffany Canate**

- T. Canate welcomed attendees, calling the meeting to order at 11:02 AM after confirming a quorum was present.
- T. Canate conducted roll call and acknowledged the excused absences for this meeting.
- T. Canate led a moment of silence.
- C. Kiehn introduced herself as the new Area 15 HIV Community Liaison in St. Lucie County and shared that she looks forward to working with the Consortium.

2. Review and approval of meeting minutes and agenda **Tiffany Canate** **(Motion)**

- T. Canate called for a review of the previous General Body meeting minutes and the current agenda.
- R. Birks motioned to accept the current agenda as distributed, and C. Hollinger seconded the motion.
- C. Hollinger motioned to approve the previous meeting minutes as distributed, and A. Ganzy seconded the motion.

3. Lead Agency Report **Lead Agency Staff**

- S. Rangel reported an Expenditures update:
 - Consortium budget expenditure is at 18.3%.
 - Emerging Communities budget expenditures are at 5%.
 - The 2025–2026 HOPWA budget closed on June 30 at 83.6% expended.
 - All expenditures have been entered into the reporting system.
 - July and August expenditures will be submitted as scheduled.
 - No current expenditure issues were reported.
- C. Hollinger shared high-level updates regarding the Clinical Quality Management (CQM) performance measures:
 - Second quarter performance measures are being finalized.
 - CareWare was not producing the reports needed, so updated performance measure data will be available at the next meeting.
 - A progress report is being submitted to the state.
 - She and S. Rangel met with A. Ganzy's case management staff to review the CQM requirements and performance measures to ensure staff are working toward consistent goals.

4. Committee Updates

Committee Co-Chairs

Membership

Eric Martinez & Carrie Hollinger

- C. Hollinger summarized recent Membership Committee updates:
 - The committee reviewed membership, attendance, and current vacancies.
 - Members discussed inconsistent attendance and reviewed members who have not participated regularly.
 - No new membership applications were received by either the Health Council or the Department of Health.
 - Recruitment efforts continue through Needs Assessment outreach activities and community events.
- T. Canate encouraged members to recommend trusted community organizations and leaders who may be interested in Consortium membership.
- There were no additional questions or comments.

EQA/Planning

Jackie Clarke, Natasha Ramlagan, Saundra Rangel

- S. Rangel noted that Ryan White Services Report (RSR) work is ongoing, with no further updates to report at this time.
- T. Canate expanded on activities related to the HIV Care Needs Assessment: Survey will close on August 31, 2026. Participants can receive a \$10 food vouchers upon completion. Furthermore, key informant interviews have been completed, along with analysis and extrapolation of secondary data.
- T. Canate noted that the resident focus groups are underway with one held in June, two in-person focus groups (English and Spanish) were scheduled for July 29 from 5:30–7:00 PM at the Department of Health St. Lucie Fort Pierce Clinic, and an additional virtual focus group is planned. Focus group participants will receive a \$20 food voucher and light refreshments.
- T. Canate encouraged all members to [share the anonymous survey](#) with their clients and noted that HCSEF remains available to offer direct assistance. Survey participants receive a \$10 food voucher.
- T. Canate noted that HCSEF staff continue participating in statewide Needs Assessment meetings and will present findings to future EQA/Planning and General Body meetings.
- No further questions were raised.

5. Florida Comprehensive Planning Network (FCPN) Committee Updates

Tiffany Canate

- T. Canate reported that HCSEF staff participate on the FCPN Needs Assessment Committee and Coordination of Efforts Committee.
- T. Canate shared that the Needs Assessment Committee continues preparing for survey closure and discussing future survey improvements, while the Coordination of Efforts Committee is updating the statewide provider inventory.
- T. Canate confirmed that Area 15 submitted its local provider resource inventory.

Eric Martinez

6. Consumer HIV/AIDS Advisory Group (CHAG) Florida Men's Health Workgroup Update

- No updates were provided for CHAG or the Florida Men's Health Workgroup.

7. Area 15 Updates

All

- R. Birks reported updates on behalf of Whole Family Health Center (WFHC):
 - Staff are actively recruiting patients for the upcoming Needs Assessment focus group to participate in the survey.
 - Monthly community health fairs are held on the third Wednesday of each month from 10:00–11:30 AM and include food distribution through Treasure Coast Food Bank. Organizations are welcome to provide community resources during these events.
 - Upcoming outreach calendars for August through October will be updated with testing events, food pantries, mobile shower services, clothing, shoes, haircuts, and preventive health services.
 - R. Birks noted that several WFHC patients reported that emergency Section 8 housing vouchers issued during the pandemic will expire on December 31, 2026. R. Birks shared that she has information and contacts available through Treasure Coast Housing Services and the Fort Pierce Housing Authority for agencies assisting affected clients.
- M. Talley reported updates on behalf of Midway Specialty Care:
 - Staff continue outreach at the UP Center every Monday and Friday.
 - Monthly outreach continues at rehabilitation facilities.
 - Partnerships continue with Lindsay School of the Arts and a church-based girls' youth group, and these partnerships have been going well.
- I. Otaiza reported updates on behalf of Wellview:
 - Staff continue partnering with The Source and LAHIA to provide resources to patients.
 - No upcoming events are currently scheduled.
- T. Canate reminded members that recurring after-hours HIV testing events remain available through the Departments of Health in St. Lucie and Martin Counties and encouraged partners to continue submitting outreach events to the Area 15 website calendar.
- Regular after-hours testing through DOH-St. Lucie and DOH-Martin:
 - 1st Tuesday of the month from 4:00 PM to 6:00 PM (16401 SW Farm Rd, Indiantown, FL 34956)
 - 3rd Monday of the month from 4:00 PM to 7:00 PM (3441 SE Willoughby, Stuart, FL 34997)
 - 4th Friday of the month from 4:00 PM to 7:00 PM (1701 S. 23rd Street, Fort Pierce, FL 34950)

8. Old Business

Eric Martinez & Co-Chairs

- No old business items were discussed.

9. New Business

Eric Martinez & Co-Chairs

- T. Canate shared that the Planning Committee will host a 45-minute virtual informational session on September 10 in place of the regularly scheduled EQA/Planning Committee meeting.
- T. Canate noted that the session will introduce prospective members to the Consortium and include presentations from current providers about their involvement. She reported that HCSEF staff will distribute a Zoom link and promotional flyer in the coming days.

10. Open Discussion

All

- R. Birks suggested encouraging members to turn on their cameras during meetings to promote engagement.

- M. Peasley agreed and suggested including a reminder at the beginning of meetings. She also informed the group that C. Bonner is on maternity leave for the next six months and invited members to contact her, S. Rangel, or C. Hollinger with questions in the meantime.
- E. Martinez expressed support for encouraging camera use through the meeting chat.
- T. Canate stated that future meeting reminders will encourage camera participation and noted that the September informational session would be an especially important opportunity for members to have cameras on to welcome prospective participants.
- T. Canate reminded members to:
 - Continue recruiting clients to complete the HIV Needs Assessment Survey before it closes at the end of August.
 - Refer interested clients to the July 29 focus groups.
 - Contact HCSEF staff if clients need assistance completing the survey in English, Spanish, or Haitian Creole.
- R. Birks motioned to adjourn, and C. Hollinger seconded.

Meeting Adjourned at 11:42 AM.