

## Minutes

Attendance: Steve Hoke, Mary Sirmons, Renella Mitchell, Eric Martinez, Dawn Jones, Jackie Clarke, Tara Woodruff, Monica Adelphonse

**Evaluation  
Quality Assurance  
Committee Meeting**

Facilitator: Steve Hoke

Date: 3/11/21

Time: 11:00 AM

Location: Virtual via  
GoToMeeting

**Due to the COVID 19  
Pandemic we will not  
have face to face  
meetings until further  
notice.**

Monica Adelphonse  
Health Planner

1. **Welcome/Introductions & Moment of Silence**
2. **Review and approval of agenda:** Agenda approved
3. **Review and approval meeting minutes:** Minutes Approved
4. **Updates**

A. Formulary Planning Meeting

Dawn: The statewide formulary has not been approved yet. It is still in the process of being reviewed on the state level. Hopefully, it will be approved by the next meeting. Once approved, it will be reviewed at the local level with our providers.

B. Quality Assurance Plan/Indicators

Dawn: Danyelle Sheffield is still pulled for COVID duties. I am working with Channel. They are still working on the indicators from the RSR report. It's lengthy because they have to go by client and if the client is listed by number then they have to go in and take a look and compare.

Channel is new and I am helping her to understand the correlation between the quality assurance and data integration, and how this is working. They do not currently have a data integration specialist, so that's why is taking a much, much longer someone that doesn't need it. I will be meeting with them on a continuous basis until we're able to iron out and get everybody trained in, you know, be able to generate a report that I can share with the consortium.

Steve: Do you know when the next quality assurance plan is going to come from Tallahassee, HRSA, or whoever?

Dawn: Right now, I don't know, because there have not been any statewide quality assurance meetings or updates. But I will communicate with Brandi and see if I can get a timeline for that.

Jackie: Will the state formulary mirror the local formulary?

Dawn: Yes, it will.

Eric: Just a comment: The Quality Assurance Integrated Work Plan is being worked on the HIV section has not released yet, tentatively looking to release it in June. Also, for discussions regarding medical marijuana, that is being tabled until they could confirm where are they going to be allocating these funds because they cannot use Ryan White funding for that. Now the he Medication Access Committee is working on something concerning the availability of helping a client to receive the card.

### C. Other Updates

COVID vaccine age limit has been reduced. Midway is assisting those with a diagnosis with HIV to obtain the COVID vaccine.

## **5. Open Discussion**

None at this time.

Meeting Adjourned