



General Meeting

Tuesday, September 23, 2025

11:00 AM – 12:00 PM

Attendees: Channel Bonner, Carrie Hollinger, Edline Victor, Yenice Ruan, Jackie Clarke, Emily Carmichael (HCSEF), Tiffany Canate (HCSEF)

Excused: Sandra Rangel, Eric Martinez, Edwin Torres

1. Welcome/Introductions/Moment of Silence

Eric Martinez

- T. Canate welcomed attendees and called the meeting to order at 11:03 AM. T. Canate conducted roll call and acknowledged the excused absences for the meeting, then led a moment of silence.

2. Review and approval of meeting minutes and agenda (Motion)

Eric Martinez

- T. Canate called for a review of the previous General Body meeting minutes and the current agenda.
- C. Hollinger noted a needed edit for the EQA minutes that were shared with the Executive Committee members via email, noting that the goal regarding Viral Load Suppression is 82.0%.
- C. Hollinger motioned to accept the current General Body meeting agenda and previous meeting minutes with the edit, and C. Bonner seconded the motion.

3. Lead Agency Report

Lead Agency Staff

Expenditures:

- C. Bonner noted that there were no updates regarding the budget expenditure but noted that there has been an increase in clients returning to care and utilizing services, particularly dental. C. Bonner opened the floor to questions. None asked.

Quality Assurance Indicators:

- C. Hollinger provided the following updates:
 - Viral Load Suppression: Currently at 72% with a goal of 82%.
 - ART: Currently at 100% with a goal of 97%.
 - Medical Visit Frequency (MVF): Currently at 24% with a goal of 83%.
- C. Hollinger emphasized that MVF typically increases in the second half of the year, and the goal is expected to be met once again. C. Hollinger opened the floor to questions. No additional questions were asked.

Work Plan Updates

- C. Bonner shared that Work Plan Updates will remain on-hold until the state releases the updated Integrated Care Plan. Once available, the Area 15 Consortia will collaborate to identify feasible local priorities and develop a local plan for Area 15 with measurable activities aligned with the state's goals.

4. Committee Updates

Committee Co-Chairs

Membership

Eric Martinez & Carrie Hollinger

- T. Canate reviewed the previous membership committee meeting:
 - DOH-St. Lucie is collaborating with Indian River State College on HIV prevention and education efforts.
 - DOH-Martin is providing educational resources and is planning an upcoming partnership event at the IRSC Chastain Campus.
 - HCSEF announced the launch of the statewide HIV Care Needs Survey. A survey [link specific to Area 15](#) is now live on the CPN website and has been widely shared with partners.
 - Website analytics for August showed eight new visitors. Most accessed the site via desktop, though mobile use is increasing.

EQA/Planning

Jackie Clarke, Natasha Ramlagan, Saundra Rangel

- T. Canate reviewed notes from the previous EQA/Planning committee meeting:
 - C. Hollinger provided updated quality assurance indicators.
 - Y. Ruan shared linkage-to-care data from August 2025. In August, three newly diagnosed individuals (two in St. Lucie and one in Martin) were successfully linked to care. Of 34 previously engaged individuals with HIV, four individuals had AIDS, and 25 had suppressed viral loads.
 - The Planning Committee discussion focused primarily on the Area 15 HIV Care Needs Survey. The regional goal is 295 responses (10% of people living with HIV in the service area). The survey will remain open through November 30, 2025. HCSEF is coordinating with community partners for in-person tabling events and is continuing to schedule additional outreach opportunities.

5. Florida Comprehensive Planning Network Committee Updates

Eric Martinez

- T. Canate reiterated updates regarding the recently released Statewide HIV Care Needs Survey. T. Canate screen-shared the [Area 15 CPN website](#) to highlight where the newly posted survey materials could be found.
- C. Bonner shared that the FCPN Coordination of Efforts Committee is seeking a new co-chair. C. Bonner noted that the committee is focused on developing the new Integrated Care Plan. She noted that elections for the new co-chair will take place at the next FCPN meeting.
- C. Bonner also reminded members that the FCPN Prevention Committee still needs an Area 15 representative. The role is open to any active CPN member who is not employed by the Department of Health, per FCPN bylaws.

6. Consumer HIV/AIDS Advisory Group (CHAG) Florida Men's Health Workgroup Update

Eric Martinez

- No updates were shared for CHAG or the Florida Men's Health Workgroup.

7. Area 15 Updates

All

- C. Bonner reported that DOH-St. Lucie is partnering with Whole Family Health Center to coordinate a joint World AIDS Day event. She also announced that testing will be offered at LA Central and American Grocery Plaza for Latinx Awareness Day,

8. Old Business

Eric Martinez & Co-Chairs

- No old business items were discussed.

Eric Martinez & Co-Chairs

9. New Business

- No new business items were discussed.

All

10. Open Discussion

- T. Canate thanked the partners and called for a motion to adjourn. C. Hollinger motioned to adjourn. J. Clarke seconded.

Meeting Adjourned at 11:30 AM