



Evaluation Quality Assurance & Planning Committee Meeting

September 11, 2025 | 11:00 AM | Teleconference

Facilitator(s): Jackie Clarke & Sandra Rangel | Host: Tiffany Canate, Sr. Health Planner

Attendees: Islande Chery, Jackie Clarke, Sherry Gizzarelli, Onika James, April A. Ganzy, Edline Victor, Rashiemah Birks, Yenice Ruan, Carrie Hollinger, Miranda Talley, Michelle Peaslee, Channel Bonner, Tiffany Canate (HCSEF), Emily Carmichael (HCSEF), Gabrielle Graham (HCSEF)

Excused Absences: Natasha Ramalgar, Sandra Rangel, Eric Martinez

Minutes

1. Welcome & Roll Call

- J. Clarke called the meeting to order at 11:00 AM and welcomed the group. T. Canate conducted roll call.

2. Moment of Silence

- J. Clarke led a moment of silence.

3. Evaluation Quality Assurance Updates led by Sandra Rangel

- Review and approval of EQA agenda and meeting minutes
 - C. Hollinger motioned to approve the EQA agenda and meeting minutes, and I. Chery seconded.
- Quality Assurance Plan/Indicators
 - C. Hollinger provided updates for the Clinical Quality Performance measures:
 - Viral load suppression among clients has raised to 72% with a goal of 82.0%.
 - ART (medication adherence) is at 100%.
 - Medical Visit Frequency (MVF) is at 24%.
 - C. Hollinger noted that Area 15 is on track to meet goals. She explained that the MVF numbers will rise as people come for visits in the second half of the year.
- Linkage to Care
 - T. Canate screen shared a summary report that Y. Ruan created.
 - Y. Ruan reported the August 2025 Linkage to Care data:
 - There were three new diagnoses and all individuals were linked to care. Two of the individuals were diagnosed in St. Lucie and one in Martin County.
 - Of 35 previously diagnosed individuals, 30 individuals were retained in care and five individuals were re-engaged in care.
 - Additionally, of the previously diagnosed individuals, 34 had positive HIV status, four individuals had AIDS, and 25 individuals had suppressed viral loads.
- Other Updates
 - There were no other updates shared.

4. Planning Updates led by Sandra Rangel

- Review and approval of Planning agenda and meeting minutes

- J. Clarke noted a correction to previous Planning meeting minutes regarding the cadence of the monthly late-night clinics. She also clarified the hours for the Indiantown clinic which goes till 6:00 PM. No other changes were requested.
- C. Hollinger motioned to approve the Planning agenda and meeting minutes, and I. Chery seconded.
- Needs Assessment
 - T. Canate shared that the Statewide HIV Care Needs Survey has officially launched. She provided an overview of the survey process and its significance for Area 15 and the state. She noted that the final survey questions were approved by the state earlier this summer, and The AIDS Institute (TAI) is facilitating the statewide process.
 - T. Canate noted that both online and paper versions are available.
 - T. Canate screen-shared updates to the Area 15 CPN website, including the new banner announcing the survey launch and a downloads section with the PDF survey and promotional flyer. She noted that the [Area 15 survey link](#) is unique to the region, and the local response goal is 295 completed surveys (10% of people living with HIV). The survey will remain open until November 30, 2025.
 - T. Canate explained that HCSEF developed an outreach flyer that includes the survey link and a QR code. The flyer and survey have been widely shared with Consortia members and are available on the [Area 15 CPN website](#).
 - T. Canate explained that HCSEF has also begun outreach to community partners via email and phone. She noted that HCSEF has requested opportunities to table at events for in-person survey collection.
 - T. Canate invited partners to share their outreach strategies and efforts:
 - M. Talley (Midway Specialty Care) reported that flyers have been posted in bathrooms and exam rooms at their Fort Pierce and Port St. Lucie clinics, as well as in their mobile unit. This allows patients to scan the QR code and complete the survey privately.
 - J. Clarke (DOH – Martin) shared that the survey will be distributed to case managers and that she plans to share the flyer with providers at FCHC, which shares a building with the Stuart clinic.
 - T. Canate reported additional updates that HCSEF received during targeted partner outreach:
 - The Whole Family Health Center team reported that Patient Care Coordinators are sharing the survey directly with clients.
 - DOH – Martin staff are encouraging clients to complete the survey during re-enrollment and medication pick-up visits.
 - N. Ramlagan with Jackson Drugs is planning to host a Fresh Food Market in October and another potential event in November, providing an opportunity to table. N. Ramlagan also offered to distribute flyers and paper surveys to assisted living facility staff and will return completed surveys to HCSEF.
 - The group discussed strategies for reaching individuals who are not currently engaged in care and suggested partnering with Linkage to Care teams and community organizations outside of the Consortia to expand outreach.
- Activity Tracker
 - C. Bonner reported the following updates for August 2025:
 - Test & Treat – 5 new-to-care clients
 - PrEP – 3 new clients
 - PEP – 1 new client
- HIV Prevention Activities
 - J. Clarke shared that DOH – Martin continues to host their monthly events including the late-night clinics in Indiantown and Stuart. She noted additional outreach efforts with local partners such as LAHIA and M.I.S.S., Inc. of the Treasure Coast.
 - I. Chery reported a series of updates on behalf of DOH – St. Lucie:

- On September 3, DOH-St. Lucie staff educated 65 community members and provided at-home HIV test kits and condoms to 12 community members at the Indian River State College (IRSC) Massey Campus in Fort Pierce.
- On September 6, at First United Methodist Church, DOH – St. Lucie staff educated 50 community members and provided at-home HIV test kits and condoms to 13 community members.
- On September 9, at the IRSC Stuart Campus, DOH-St. Lucie staff educated 40 community members and provided at-home HIV test kits and condoms to 9 community members.
- I. Chery reported that the DOH – St. Lucie team will do HIV outreach and education on September 15 at the IRSC Vero Beach Campus and on September 17th at the Port St. Lucie campus from 11:00 AM to 1:00 PM.
- C. Bonner shared updates on behalf of R. Pierre, the DOH – St. Lucie HIV Community Liaison:
 - Planning is underway for World AIDS Day, with a tentative event scheduled for December 5, 2025. R. Pierre is also coordinating a LatinX Awareness Day event in October.
 - The Jail Linkage position remains vacant, and R. Pierre is currently providing services at the St. Lucie County Jail. The DOH - St. Lucie team is exploring additional coverage days and working with the Department of Juvenile Justice (DJJ) to expand testing access for younger populations.
- Regular after-hours testing through DOH-St. Lucie and DOH-Martin:
 - 1st Tuesday of the month from 4:00 PM to 6:00 PM - 16401 SW Farm Rd, Indiantown, FL 34956
 - 3rd Monday of the month from 4:00 PM to 7:00 PM - 3441 SE Willoughby, Stuart, FL 34997
 - 4th Friday of the month from 4:00 PM to 7:00 PM - 1701 S. 23rd Street Fort Pierce, FL 34950

5. Open Discussion

- No items were brought forth for open discussion.

6. Closing and Adjourn

- J. Clarke thanked the partners for their time and contributions.
- C. Hollinger motioned to adjourn and I. Chery seconded.

Meeting Adjourned at 11:30 am