



General Meeting

Tuesday, May 27, 2025

11:00 AM – 12:00 PM

Attendees: Alex Ramirez, Carrie Hollinger, Channel Bonner, Edline Victor, Edwin Torres, and Miranda Talley, Eric Martinez, Jackie Clarke, Natasha Ramlagan, Saundra Rangel, Tiffany Canate (HCSEF)

1. Welcome/Introductions/Moment of Silence

Eric Martinez & Co-Chairs

- T. Canate welcomed attendees and called the meeting to order at 11:05 AM. T. Canate conducted roll call and led a moment of silence.

2. Review and approval of meeting minutes and agenda (Motion)

Eric Martinez & Co-Chairs

- T. Canate called for a review of the previous General Body meeting minutes and the current agenda.
- C. Hollinger motioned to accept the current agenda and N. Ramlagan seconded the motion. C. Bonner motioned to approve the previous General Body meeting minutes and C. Hollinger seconded.

3. Lead Agency Report

Lead Agency Staff

Expenditures:

- S. Rangel reported on the closeout of the 2024–2025 fiscal year:
 - Patient Care Budget: 93% expended (\$2,282,067.64)
 - Emerging Communities Budget: 82% expended (\$127,329.18)
- S. Rangel explained that the housing budget for the HOPWA program has a fiscal year end date of June 2025 and was 71% expended (\$520,703.97) so far.
- S. Rangel also reported April 2025 spending totals under the new funding year:
 - Patient Care: \$174,045.10
 - Emerging Communities: \$7,491.66
- S. Rangel opened the floor to questions. There were no questions from the group.

Quality Assurance Indicators:

- C. Hollinger reported that the 2025 Quality Improvement Project is complete, and a PowerPoint presentation is under review for dissemination.
- C. Hollinger reported updates on the new Quality Improvement metrics:
 - Viral Load Suppression: 25%
 - Medical Visit Frequency: 3%
 - ART Medication Adherence: 100%
- C. Hollinger noted early-year QI metrics are typically low and expected to improve.
- C. Hollinger opened the floor to questions. No additional questions were asked.

Work Plan Updates

- There were no work plan updates shared.

4. Committee Updates

Membership

Committee Co-Chairs

Eric Martinez & Carrie Hollinger

- T. Canate summarized the Membership Committee meeting minutes, which were shared in advance. No further updates were provided.
- N. Ramlagan asked about the process for new member participation.
- C. Bonner clarified that interested members are welcome to attend Area 15 meetings, but must be formally voted in by the Membership Committee to become voting members or represent Area 15 on statewide calls.

EQA/Planning

Jackie Clarke, Natasha Ramlagan, Saundra Rangel

- T. Canate summarized the EQA/Planning Committee minutes, which were also shared in advance. No additional updates or questions were presented.

5. Florida Comprehensive Planning Network Committee Updates

Eric Martinez

- T. Canate reported that the Statewide Needs Assessment Committee advised local areas to delay individual assessments until the final core survey and toolkit are approved.
- E. Martinez shared the following updates from the Membership Bylaws Committee:
 - Bylaws will undergo revisions.
 - The FCPN application cycle has shifted; applications expected to open between June and July, with a projected September deadline.
 - The status of the next in-person meeting is pending; it may be held virtually. A final decision is expected within one to two months.

6. Consumer HIV/AIDS Advisory Group (CHAG) Florida Men's Health Workgroup Update

Eric Martinez

- E. Martinez clarified he is not currently part of the Florida Men's Health Workgroup, and he will provide CHAG updates at the next meeting.

7. Area 15 Updates

All

- C. Bonner shared that the HIV High-Impact Prevention (HIP) RFA24-003 has been released. Additional details can be found here: [Grant Opportunities and Notice of Awards | Florida Department of Health](#). C. Bonner noted that interested applicants should reach out to the state contacts listed in the RFA and the application deadline is June 16.
- C. Bonner confirmed that the Ryan White 2024–2025 program year ended on March 31, 2025, and the new funding period will begin July 1, 2025, running through March 31, 2026, to align with the new cycle.
- C. Bonner affirmed that there are currently no Ryan White funding changes for the Florida Department of Health in St. Lucie County, as the lead agency for Area 15, for the 2025 - 2026 program cycle.
- E. Torres shared that Midway will participate in an upcoming Pride event at the St. Lucie County Fairgrounds.
- E. Victor confirmed that Whole Family Health Center had no updates to report.

8. Old Business

Eric Martinez & Co-Chairs

- No old business items were discussed.

9. New Business

- No new business items were discussed.

10. Open Discussion

All

- E. Martinez raised concerns about difficulty accessing meeting links. C. Bonner recommended deleting any outdated calendar invites or saved links. T. Canate affirmed that she would double check all communications in an effort to ensure accurate meeting information is available.
- T. Canate called for a motion to adjourn. J. Clarke motioned to adjourn. C. Bonner seconded.

Meeting Adjourned at 11:45 am.