



General Meeting

Tuesday, July 22, 2025

11:00 AM – 12:00 PM

Attendees: Carrie Hollinger, Edwin Torres, Eric Martinez, Jackie Clarke, Natasha Ramlagan, Yenichel Ruan, Richard Santiago, Hope Garrett-Panaro, Sherry Gizzarelli, Onika James, Emily Carmichael (HCSEF), Tiffany Canate (HCSEF)

Excused: Channel Bonner, Saundra Rangel

1. Welcome/Introductions/Moment of Silence

Eric Martinez

- E. Martinez welcomed attendees and called the meeting to order at 11:02 AM. T. Canate conducted roll call and acknowledged the excused absences for this meeting. E. Martinez led a moment of silence.

2. Review and approval of meeting minutes and agenda (Motion)

Eric Martinez

- E. Martinez called for a review of the previous General Body meeting minutes and the current agenda.
- J. Clarke motioned to accept the current agenda and previous meeting minutes, and C. Hollinger seconded the motion.

3. Lead Agency Report

Lead Agency Staff

Expenditures:

- C. Hollinger reviewed the June 2025 expenditure reports.
 - C. Hollinger shared that the Patient Care and the Emerging Communities are a quarter of the way through their 2025 – 2026 Program Year. C. Hollinger explained that the HOPWA Budget runs on a different cycle and concluded in June 2025.
 - She reported that the Patient Care Budget was 19% expended. The Emerging Communities Budget was 21% expended. The HOPWA Budget, which follows a fiscal year from July to June, was 81% expended.
- C. Hollinger opened the floor to questions. No additional questions were raised.

Quality Assurance Indicators:

- C. Hollinger reported that there were no new updates on the Quality Assurance Indicators. She explained that the state is developing a Quality Improvement Plan focused on linkage to care and viral suppression.
- C. Hollinger opened the floor to questions. No additional questions were asked.

Activity Tracker Updates

- C. Hollinger announced that the Department of Health in St. Lucie County (DOH-St. Lucie) opened a new clinic in Fort Pierce offering women's health services, including annual exams, Pap smears, birth control options, and confidential STD testing. The clinic held a soft opening on July 22, 2025.

4. Committee Updates

Membership

Committee Co-Chairs

Eric Martinez & Carrie Hollinger

- E. Martinez provided a review of the previous Membership Committee meeting held on July 10, 2025.
- E. Torres shared that Midway is now providing rapid Hepatitis C testing in the community.
- E. Martinez announced that the Executive Committee approved updates to the New Membership application, which will be available in paper and electronic formats.
- E. Martinez suggested exploring opportunities for collaboration with providers by arranging brief in-person outreach during consumer recertification visits to share information about CPN membership.

EQA/Planning

Jackie Clarke, Natasha Ramlagan, Saundra Rangel

- J. Clarke summarized the previous EQA/Planning meeting held on July 10, 2025.
- C. Hollinger reported that the Statewide HIV Needs Assessment survey core questions have been approved and that dissemination will commence, via paper and digital mediums, once the toolkit is approved at the state level.

5. Florida Comprehensive Planning Network Committee Updates

Eric Martinez

- E. Martinez announced that the [annual Florida Comprehensive Planning Network \(FCPN\) meeting](#) will take place virtually from August 4–6, 2025, and encouraged members to attend.
- E. Martinez noted that the FCPN Bylaws Committee is reviewing and updating language in current documents.
- E. Martinez shared that the FCPN Medication Access Committee did not meet this month, and he was unable to attend the FCPN Coordination of Efforts Committee meeting.

6. Consumer HIV/AIDS Advisory Group (CHAG) Florida Men's Health Workgroup Update

Eric Martinez

- E. Martinez noted that the Consumer HIV/AIDS Advisory Group (CHAG) will meet in August.

7. Area 15 Updates

All

- C. Hollinger shared updates for St. Lucie County:
 - The annual Health and Wellness Fair will take place on July 23, 2025 at the Fenn Center.
 - The after-hours clinic will be held Friday July 25, 2025 at the Fort Pierce location.
 - STD outreach efforts with the Department of Corrections in Martin and Okeechobee Counties are under discussion.
 - Clinic hours for the new women's health services at the Fort Pierce Clinic are to be determined. Some services will be offered on a sliding fee scale, while others will have a set fee.
 - C. Hollinger will confirm whether Ryan White clients will be eligible for these services.
- J. Clarke shared updates for Martin County:
 - The late-night clinic in Stuart occurs every 3rd Monday of the month.

- A new MOU was executed with M.I.S.S., Inc. of the Treasure Coast. They provide housing and outreach services to senior women with children. DOH-Martin will be doing quarterly outreach.
- E. Torres shared that Midway is increasing their focus on community education, sexual health awareness, condom distribution, and rapid Hepatitis C testing.
- R. Santiago reported there were no updates for Image in the Christ; however, he noted a new veteran's hospital is under construction off US-1 near Seaway Drive, that may be of interest to the general community.

8. Old Business

Eric Martinez & Co-Chairs

- No old business items were discussed.

9. New Business

Eric Martinez & Co-Chairs

- E. Martinez highlighted the success of virtual support groups, which will be featured at the upcoming [NMAC U.S. Conference on HIV/AIDS](#) in Washington, D.C., in September 2025.
- E. Martinez shared that the support group will be part of the 50+ and Aging track and that Magic Johnson will serve as the keynote speaker.

10. Open Discussion

All

- E. Martinez requested that an attendance percentage report be prepared for the next General Body meeting.
- No additional topics were raised.
- E. Martinez called for a motion to adjourn. J. Clarke motioned, and C. Hollinger seconded.

Meeting Adjourned at 11:39 am.