



Evaluation Quality Assurance & Planning Committee Meeting

June 11, 2026 | 11:00 AM | Zoom

Facilitator(s): Jackie Clarke, Co-Chair, Natasha Ramalagan, Co-Chair, & Saundra Rangel, Co-Chair

Attendees: April Ganzy, Carrie Hollinger, Channel Bonner, Eric Martinez, Edwin Torres, Michelle Peaslee, Myra Howie, Natasha Ramalagan, Yenichel Ruan, Tiffany Canate (HCSEF), Emily Carmichael (HCSEF)

Excused Absences: Saundra Rangel, Jackie Clarke, Miranda Talley

Minutes

Introductions & Moment of Silence

- T. Canate called the meeting to order at 11:02 AM and welcomed the group.
- T. Canate conducted roll call, and then led a moment of silence.

Evaluation Quality Assurance Updates *led by Tiffany Canate on behalf of the Co-Chairs*

Review and approval of EQA agenda and previous meeting minutes

- C. Hollinger motioned to approve the EQA agenda and previous meeting minutes as distributed, and C. Bonner seconded the motion.

EQA Discussion

• Review and Update of Quality Assurance Plan Goals and Performance Indicators and Ryan White Report

- T. Canate screenshared a summary report for the second quarter performance data for four required Ryan White measures that C. Hollinger created.
- C. Hollinger noted that the data presented were still preliminary and subject to additional changes:
 - Viral load suppression (goal: 90%; defined as clients with a viral load of 199 or less) was 59% in Q1 and was 69% in Q2 to date.
 - Antiretroviral therapy (ART) use (goal: 90%; defined as clients with ART documented in CAREWare) was 80% in Q1 and was 83% in Q2 to date.
 - Medical visit frequency (goal: 75%; defined as clients with at least two provider visits, spaced at least two months apart) was 6.5% in Q1 and was 22% in Q2 to date. C. Hollinger noted that this measure is historically met later in the year.
 - Annual syphilis screening (goal: 50%; defined as clients receiving at least one screening each year) was 3.6% in Q1 and 4.6% in Q2 to date. C. Hollinger explained that the low rate reflects the timing of lab collection and documentation rather than a performance gap, and that improvement efforts are ongoing.
- C. Bonner shared updates regarding the Ryan White Services Report:
 - The Ryan White reporting year runs from January through December.

- 517 clients were currently included in the Ryan White Services Report (RSR), compared to 265 clients at the end of Quarter 1.
- Clients included in the RSR had received at least one core service during the reporting period.
- Current service counts included:
 - 293 outpatient ambulatory health visits.
 - 337 medical case management services.
- Staff continue manually updating data while addressing electronic health record data upload issues.
- No further questions were raised.

• **Linkage to Care Updates**

- T. Canate screenshared a summary report for the May 2026 Linkage to Care data that Y. Ruan created. Linkage to Care data is determined by the residents' ZIP Code, regardless of where the diagnosis was made. Y. Ruan reported:
 - 5 newly diagnosed individuals (3 from St. Lucie, 1 from Indian River, and 1 from Martin County), all of whom were successfully linked to care.
 - Of 12 previously diagnosed individuals: 10 individuals were retained in care, and 2 individuals were re-engaged in care.
 - Additionally, 16 individuals had positive HIV status, 1 individual was in AIDS status, and 6 individuals had suppressed viral loads.
 - Y. Ruan summarized additional metrics by sex, race, and age groupings, but no further questions were raised.

• **Open Discussion**

- No items were discussed for open discussion.

Planning Updates *led by Tiffany Canate on behalf of the Co-Chairs*

• **Review and approval of the Planning agenda and previous meeting minutes**

- C. Hollinger motioned to approve the Planning agenda and meeting minutes as previously distributed, and C. Bonner seconded.

• **Planning Discussion**

• **Needs Assessment Updates**

- T. Canate noted that HCSEF is continuing Needs Assessment outreach efforts and coordinating with partners to promote survey completion and community engagement.
- T. Canate shared that all five key informant interviews had been completed in an effort to gather provider perspectives and insights as related to the HIV system of prevention and care in Area 15.
- T. Canate noted that HCSEF has engaged directly with various provider agencies to support survey collection and garner client interest in focus group participation. T. Canate highlighted upcoming tabling sessions to support survey collection efforts scheduled at the DOH- St. Lucie Fort Pierce clinic from 10:00 AM to 1:00 PM and at the UP Center from 2:00 PM to 4:00 PM on Wednesday June 17 and 24.
- T. Canate encouraged members to help promote the tabling sessions and distribute the survey among clients, emphasizing its role in capturing current service needs. T. Canate shared that \$10 food vouchers continue to be offered as an incentive for those who show proof of completion.
- T. Canate shared updates regarding tentative focus group scheduling, noting that a session is being planned in Martin County in partnership with DOH-Martin, and HCSEF is working to solidify dates for hosting a session in English and in Spanish at the DOH- St. Lucie Fort Pierce clinic.

- E. Carmichael added that all secondary data collection has been completed and report development is underway. The report will include secondary data and summarized findings from the Survey, Focus Groups, and Key Informant Interviews.
- **HIV Prevention Activities**
 - M. Howie reported updates on behalf of Florida Community Health Centers:
 - There will be an upcoming rapid HIV testing event at the Fort Pierce location.
 - FCHC is working to plan Monthly HIV testing events around HIV awareness or recognition dates.
 - FCHC completed 824 HIV antigen/antibody tests during May 2026, and one reactive test involved an individual previously diagnosed in 2022.
 - E. Torres reported updates on behalf of Midway Specialty Care:
 - Midway continues its regular community outreach activities with local partners.
 - Midway has officially opened a new service location in St. Lucie.
 - The Needs Assessment Flyers are posted and available in all three service locations.
 - N. Ramlagan reported that Jackson Drugs is proactively contacting HIV patients who miss medication refills to identify barriers and connect patients with their providers. She noted that additional data collection and evaluation is underway to evaluate intervention outcomes.
 - C. Bonner provided additional updates for activities happening in Area 15:
 - DOH-St. Lucie is planning activities for National HIV Testing Day on June 27 or may incorporate them into its monthly after-hours event.
 - Outreach activities continue at the UP Center, Counseling and Recovery Center, and Journey Forward.
 - Regular after-hours testing through DOH-St. Lucie and DOH-Martin:
 - 1st Tuesday of the month from 4:00 PM to 6:00 PM (16401 SW Farm Rd, Indiantown, FL 34956)
 - 3rd Monday of the month from 4:00 PM to 7:00 PM (3441 SE Willoughby, Stuart, FL 34997)
 - 4th Friday of the month from 4:00 PM to 7:00 PM (1701 S. 23rd Street, Fort Pierce, FL 34950)
- **Provider Updates**
 - The group discussed incentives used during HIV testing events, including food vouchers.
 - No additional updates were provided.
- **Open Discussion**
 - T. Canate summarized the Membership Committee's previous discussion about developing a virtual community engagement event that would support future in-person engagement efforts. The group agreed to include the event planning as an item on upcoming Planning agendas rather than forming a separate ad hoc committee.
 - No additional items were brought forth for open discussion.

Closing and Adjourn

- C. Bonner motioned to adjourn, and M. Howie seconded.

Meeting Adjourned at 11:30 AM.