



General Meeting

Tuesday, May 26, 2026

11:00 AM – 12:00 PM

Attendees: April Ganzy, Carrie Hollinger, Channel Bonner, Ilemir Otaiza, Jackie Clarke, Kelsey Baird, Myra Howie, Natasha Ramlagan, Onika James, Rebecca Issac, Saundra Rangel, Emily Carmichael (HCSEF), Tiffany Canate (HCSEF)

Excused: Eric Martinez

1. Welcome/Introductions/Moment of Silence

Carrie Hollinger

- T. Canate welcomed attendees, calling the meeting to order at 11:02 AM.
- T. Canate conducted roll call and acknowledged the excused absences for this meeting.
- C. Hollinger led a moment of silence.

2. Review and approval of meeting minutes and agenda (Motion)

Carrie Hollinger

- C. Hollinger called for a review of the previous General Body meeting minutes and the current agenda.
- J. Clarke motioned to accept the current agenda and previous meeting minutes as distributed, and C. Bonner seconded the motion.

3. Lead Agency Report

Lead Agency Staff

- C. Hollinger reported that quarter one has been completed, and quarter two is in progress. She provided updates on performance measure tracking:
 - Viral Load Suppression performance measure goal is 90%, and the current rate is 68%, showing progress toward the target.
 - Anti-retroviral therapy (ART) medication adherence has a goal of 90% and is currently at 81%; this measure has consistently been met and is expected to remain on track.
 - Medical Visit Frequency has a goal of 75% and is currently at 20%; an increase is not expected until the third or fourth quarters, as most clients have not yet had visits or only come at the beginning and end of the year.
 - C. Hollinger added that annual syphilis screening is encouraged for tracking purposes. The goal is 50%, and the current rate is 3.8%. She noted that this is expected to increase as more clients complete their annual lab work.
- S. Rangel reported that the fiscal year has been completed, with 100% of the Emerging Communities and Consortia budgets spent down. She shared that despite software issues with the data systems, all information was recorded.
- S. Rangel explained that the final HOPWA budget period ends June 30, 2026, and is currently 42% expended.
- Clarification was requested on what the expenditure total represents, and S. Rangel explained that it represents the total overall spending and is not currently available in an itemized form.
- C. Bonner noted that Ryan White program funding restarted on April 1, 2026, and remained flat. She shared that there have been no further ADAP updates, but additional information would be provided as it becomes available.

4. Committee Updates

Committee Co-Chairs

Membership

Eric Martinez & Carrie Hollinger

- T. Canate provided a summary of the recent Membership Committee, noting that the group will be using the monthly meetings to plan a future virtual community engagement event via Zoom.
- T. Canate also encouraged the group to utilize the outreach and recruitment materials that HCSEF developed at the Membership Committee's request. These include Provider Reminder Cards and presentation slides designed for display in clinics and provider offices to enhance Consortia visibility and foster new member engagement and are available on the [Area 15 website](#).
- There were no additional questions or comments.

EQA/Planning

Jackie Clarke, Natasha Ramlagan, Saundra Rangel

- T. Canate provided a summary of updates from the latest EQA/Planning committee meeting, noting previous updates shared related to the Ryan White Service Reporting, Quality Assurance Plan progress, and Linkage to Care efforts.
- T. Canate also reported that activities related to the HIV Care Needs survey remain active, with \$10 food vouchers being offered to participants upon completion. Furthermore, key informant interviews have been completed, and planning and scheduling for resident focus groups are underway.
- T. Canate encouraged all members to [share the survey](#) with their clients and noted that HCSEF remains available to offer direct assistance. Outreach dates when HCSEF will be tabling to provide survey assistance at partner sites are listed on the [Outreach Events Calendar](#).
- The group suggested exploring additional outreach opportunities with Midway Specialty Care.
- No further questions were raised.

5. Florida Comprehensive Planning Network (FCPN) Committee Updates

Eric Martinez

- No new updates were provided.

6. Consumer HIV/AIDS Advisory Group (CHAG) Florida Men's Health Workgroup Update

Eric Martinez

- No updates were provided for CHAG or the Florida Men's Health Workgroup.

7. Area 15 Updates

All

- C. Bonner reminded the group about the AETC event on May 29 that was shared by email. Lunch will be provided by Panera, and updates on ADAP and Linkage to Care will be included.
- No further updates were shared.
- Regular after-hours testing through DOH-St. Lucie and DOH-Martin:
 - 1st Tuesday of the month from 4:00 PM to 6:00 PM (16401 SW Farm Rd, Indiantown, FL 34956)
 - 3rd Monday of the month from 4:00 PM to 7:00 PM (3441 SE Willoughby, Stuart, FL 34997)

- 4th Friday of the month from 4:00 PM to 7:00 PM (1701 S. 23rd Street, Fort Pierce, FL 34950)

8. Old Business

Eric Martinez & Co-Chairs

- No old business items were discussed.

9. New Business

Eric Martinez & Co-Chairs

- No new business items were discussed.

10. Open Discussion

All

- C. Bonner motioned to adjourn, and J. Clarke seconded.

Meeting Adjourned at 11:22 AM.