



Minutes

Attendance: Renella Mitchell, Steve Hoke, Kery McCormick, Jackie Clarke, Channel Bonner, Edwin's OtterPilot, Jana's OtterPilot, April Ganzy, Natasha Ramlagan, Supernormal AI Notetaker, Danyelle Sheffield (HCSEF)

Planning Committee Meeting

Facilitator: Renella
Mitchell

Date: 3/18/24

Time: 12:45 PM

Location: Virtual via
Zoom

Due to the COVID 19
Pandemic we will not
have face to face
meetings until further
notice.

Danyelle Sheffield
Health Planner

1. Welcome/Introductions & Moment of Silence

2. Review and approval of agenda and meeting minutes

- a. The previous Planning Committee minutes and current agenda were approved.

3. Needs Assessment

- a. No updates at this time.

4. Updates

a. Activity Tracker

- i. No updates shared

i. Test & Treat, PrEP, PEP

1. Channel provided an update on the Test & Treat, PrEP, and PEP numbers. For the month of February, there were five (5) new Test & Treat clients, and six (6) previously positive Test & Treat clients. There were two (2) new PrEP clients and thirteen (13) returning PrEP clients. There was one (1) new PEP client. Renella asked if these numbers reflected all four counties. Channel answered yes, that these numbers are from those providers who turn in a HAPC report to Channel in all four counties.

b. HIV Prevention Activities

- i. April shared an update on past and upcoming Area 15 events:
 - i. For the month of February:

1. The Black Health Panel took place on February 23rd at the Fenn Center. There were eighty (80) attendees and twenty (20) vendors who provided information and resources. April mentioned it being a very successful event.
 2. The St. Lucie County Prevention team participated in a Community Health fair on April 15th at the Sable Chase Apartments in Fort Pierce. There were ten (10) individuals reached, and the team offered rapid HIV testing and distributed home test kits and condoms.
 3. The St. Lucie County Prevention team will be participating in an outreach at the UP Center in Fort Pierce on April 20th. This is a health resource event, so rapid HIV, Syphilis, and Hepatitis C testing will be offered.
 4. April 5th PrEP Training at the health department – this is a lunch and learn event from 9:00 AM – 12:30 PM offered to CHD employees and local community-based organizations (CBOs)
 5. April 10th Cultural Competency Training at Milner Drive location at 8:30 AM that is offered to CHD employees and local community-based organizations (CBOs)
 6. April 10th Syphilis Training at Milner Drive location from 1:00 – 4:00 PM that is offered to CHD employees and local community-based organizations (CBOs)
 7. April facilitated the quarterly 500-501 Training at the Martin CHD. April thanked Jackie Clarke for her assistance.
 8. April mentioned she also hosted the quarterly 501 Update Training on April 15th at the St. Lucie CHD 23rd Street location. There were approximately 10 attendees from local CBOs and various health department locations.
- ii. St. Lucie CHD after hours testing has resumed – it took place in February and will continue in March and following months. The after-hours takes place from 4:00 PM – 7:00 PM on the last Friday of every month at the Fort Pierce DOH location.
 - iii. April also mentioned St. Lucie CHD is finalizing details for the upcoming Area 15 HIV Perinatal Symposium. It is scheduled for May 9th at the IRSC Pruitt Campus. This will be a full day event and are expecting 100 attendees.
- ii. Jackie shared the recent testing event in Martin County was successful with approximately 49 HIV screenings completed. There were also syphilis, gonorrhea, chlamydia, and Hepatitis C screenings done. Jackie mentioned

planning for an upcoming event at the local state college is also underway. This event will be taking place on the 22nd and 23rd. Additionally, on April 15th, Martin CHD's is launching after-hours HIV and STD clinic. Jackie stated she will send the flyer to Danyelle to distribute.

Co-Chair Vote

- a. Renella announced that when her term is up this month, she will be stepping down as one of the Planning Committee's co-chairs. The two nominations that were received for co-chairs were Jackie Clarke and Natasha Ramlagan.
- b. Steve noted that each Jackie and Natasha are co-chairs in other committees – Jackie is a co-chair in the EQA Committee and Natasha is a co-chair in the Membership Committee. Steve acknowledged this just for members to keep in mind, but that there was no concern. Renella agreed, and mentioned Mary Sirmons being a co-chair for more than one committee in the past, reiterating there is no concern.
- c. In order to ensure anonymity, Danyelle will be sending a poll out to the entire Planning Committee, requesting their vote for Natasha and Jackie as the future co-chairs, or to voice any opposition.

5. Open Discussion

- a. Channel stated she has been working with Alex ways to improve member participation and the incoming reporting numbers from local CBOs. Due to COVID, participation across the Planning Body committees and reports coming in have decreased, so Channel will be getting access to the CTLS system and writing into the CBOs' agreements/MOAs that the reports and participation within the Planning Body is required from the CBOs. Those requirements were in previous contracts but due to COVID, more recent agreements did not include those specifications.

Meeting adjourned at 1:09 PM.