

## Minutes

**Evaluation  
Quality Assurance  
& Planning  
Committee Meeting**

Facilitator: Steve Hoke

Date: 9/10/20

Time: 11:00 AM

Location: Teleconference

Monica Adelphonse  
Health Planner

Attendance: Steve Hoke, Dawn Jones, Deborah McCray, Dr. Ryan, Vickie Stevens, Eric Martinez, Tara Woodruff, Renella Mitchell, May Sirmons, Greg Bowman, Daniel Pierce, Judi Backoff, Carly Pyle, Jacqueline Clarke, Danyelle Sheffield, Monica Adelphonse

1. Welcome/Introductions & Moment of Silence
2. Review and approval of agenda and meeting minutes

3. **Updates**

**A. Care Connection**

Dawn: We (St. Lucie County) had 8 clients for the month of August. Two of them were new positives and were linked within the appropriate timeframe (90%).

**B. Test & Treat, PrEP, PEP**

Dawn: Indian River Test and Treat had 3 clients (2 new and the third was reentered into care), 2 to PrEP and 0 PEP. Martin County had 1 Test and Treat, 1 PrEP, 0 PEP. Okeechobee did not have any Test and Treat, PEP, or PrEP. St. Lucie County has 0 Test and Treat, 2 PrEP, and 0 PEP.

Deborah: Was it reported that Project Response found 2 new positives in St. Lucie county?

Dawn: St. Lucie County reported 2 so it would be part of the Care Connection report.

### C. HIV Integrated Workplan

Danyelle: I updated the couple of things that were mentioned from the last meeting on August 30. I believe I highlighted them in yellow. We're not really doing any community outreach things. If there is anything that I missed, please feel free to send me an email or something and I can I'll be happy to add it.

Steve: There is nothing under the who responsible for anything after the first page. Are the stuff that was on our previous work plan, carried over to there (to the new plan).

Danyelle: I need to go back and update who are the responsible parties. And you guys can let me know if I need to change any of that. So I'll be happy to add that over as well.

Steve: That sounds good. Is there any other updates and anyone ask?

Eric: Yes, this is regarding the home kits. They are purchasing X amount of kits and I don't know the amount yet, but they are purchasing to them and that they are going to be sending it out to areas. I put a bidding in for us to have some home kits for our area. I actually asked if it was possible they can send some out DOH and DOH can send them out. But they said it depends on the budget. They are realizing that the importance of having these kits especially during the time. So I will keep you guys up to speed as we move forward, but they are working on this. I will let you know if we are going to be receiving some and Dawn as you know, I will always keep you in the loop.

Jacqueline: For the workplan, I'm confused a why a lot of this is left blank. Do we have to have these meetings in order to fill all the resources, and who's responsible? And it looks like in the last page, somebody that did something for HIV Black National Days Awareness or was this the only thing that was reported?

Danyelle: This new work plan is was supposed to started from April of 2020. The event on the very last page is from the end of February and that was just because it was reported a little bit later to me. So I just went ahead and added that onto this new one, but I have the older version of the work plan that has all of last year's community outreach events and everything that was reported to me. The columns that have missing information, like the responsible parties, the resources needed, and is because I didn't know, because this is a new work plan, if different parties were going to be responsible for things with different resources that are going to be needed or different due dates. I personally have been recruited over in the epidemiology section at the health department since March doing COVID stuff, so I haven't been working in my typical HIV role since March. I have to play catch up with a lot of the items.

Jacqueline: So do you so you already have a previous one? So, obviously you got to get in contact with people so you can fill up this space, correct?

Danyelle: Correct, so all of that missing information word, like the responsible parties and the resources, I will move that over from the old work plan on to this

new one. And if for whatever reason there's different resources that are needed now or there's things that I can take off, then let me know.

Dawn: I will like to make a suggestion that we move the parties responsible from the old work plan over to the new one. And then we meet to update the dates on the new workplan. You and I can get together and then we'll present it to the executive committee and then to the committee for review and comment.

Steve: Sounds good.

#### **D. Past Minutes Review**

The consortia decided to table October 10, 2019 meeting minutes. The meeting on November 14, 2019 for EQA has some items that needs to be removed and corrected; once corrected it is approved. December 12, 2019 meeting minutes will be tabled. July 9, 2020 EQA meeting minutes were approved. August 13, 2020 EQA meeting minutes were approved.

Motion made to accept the approved meeting minutes except for those one that were tabled.

#### **E. Ending the Epidemic**

Mary: A quick update: The ad hoc community outreach committee is on hold until we get this COVID-19. A lot of the areas doesn't want to do any testing right now because they don't want people coming in due to COVID. Once we start having events in the future, we'll start getting information so we can put it back on her work plan.

Renella: The last EHE call, focused on planning and ongoing community engagement. EHE planning will add to or enhance, not replace previous planning efforts and handling the end to the epidemic.

Steve: Some of the Part A's plan for EHE have been put on hold due to COVID.

Dawn: On the webinar Brandi made it very clear that here were questions from the part B areas and some of the rural areas about how the EHE plan will affect the counties not in the top 7 and if the we will be required to write an EHE plan. And Brandi's answer to that question was "No". We not supposed to do the same (as the top 7 counties) and we will not have to write an EHE plan. So that has been a big question mark for a long time and I would I don't think I will completely cancel it out because it's subject to change. Just keep it in the back of your mind that you know, we still might possibly have to do one but for now we will follow the integrated plan.

Steve: I understood that we were supposed to use those Part A plans to help us to develop a local EHE plan, once they were completed.

Eric: Dawn, correct me if I'm wrong that they are some of the other seven that were chosen have already have submitted part of their plans and initiatives towards the epidemic because funding is already being

Dawn: Correct, they were required to submit a preliminary plan with their application to receive some funding and now they fine-tuning what they submitted.

## **F. Open Discussion**

Greg: I want to let Carly know that I went to Whole Family and they took me right in and did not have to wait outside and I was able to sit inside.

Carly: We were we got rid of the screening tables outside and have changed our flow around a little bit so that people are getting right back in and not having to sit outside just because it's so hot outside.

Dawn: I would just like to remind everybody of the September 25th Mental health and COVID training. It will be virtual, gives you the opportunity to interact with a real counselor. If you have any questions, it's open dialogue. Please don't forget to register, it has been sent out by Monica already. Click on the link on the flyer.

Eric: Monica will be sending out information about an event called V=V. Please look out for that email.

**Meeting adjourned**