



**Membership
&
Public Relations
Committee Meeting**

Facilitator: Eric Martinez

Date: 3/14/24

Time: 10:00 AM

Location: Teleconference

Danyelle Sheffield
Health Planner

Minutes

Attendance: Eric Martinez, Carrie Hollinger, Jana's OtterPilot, Saundra Rangel, Edwin's OtterPilot, Natasha Ramlagan, Miranda Talley, Supernormal AI Notetaker, Danyelle Sheffield (HCSEF)

1. Introduction & Moment of Silence

2. Review / Approval of Agenda and Minutes.

Previous Membership Committee Minutes and current Agenda approved.

Discussion:

A. Community Update. (Standard)

Eric asked the group if there are any upcoming community updates.

Carrie highlighted the reason not many other DOH staff members are in the meeting is due to other meetings taking place as well as the HIV 500-501 Prevention Counseling, Testing, & Linkage Training.

Due to the 500-500 class, Alex wasn't able to attend the meeting, so provided updates to Danyelle, which were shared with the group:

Linkage To Care updates:

For the month of February, there was a total of nine (9) new HIV cases reported – eight (8) were successfully linked into care, one (1) refused services. Six (6) of those cases were out of St. Lucie County and three (3) cases were out of Indian River County. There were a total twenty-six (26) previously diagnosed cases that were linked back into care. The total cases completed for the month of February was sixty-one (61).

Jail Program Updates:

Testing is happening as usual on Monday and Thursdays – Alex is currently conducting testing and education at the St. Lucie County Jail. During the month of February, a total of twenty-nine (29)

clients were educated and nineteen (19) tested at the St. Lucie County Jail – HIV/RPR/HCV/CT-GC testing services were provided. There were eight (8) cases case back positives for STDs – all individuals were linked into linkage services and treatment was provided.

Eric mentioned he is having his support group meeting tomorrow, March 15th at 7:00 PM via Zoom. He stated there has been positive feedback so far and asked the committee members to share with others in the community who are positive that may be interested in joining. To join, Eric mentioned you have to complete the survey and then will be guided to the meeting link. Natasha asked for Danyelle to send her the support group flyer and stated she will post the flyer on Jackson Drugs website. Natasha offered to do a Q&A during the support group, which could offer insight and education from the pharmacy perspective.

B. Business Cards & Rack Cards (Availability)

Eric mentioned the business and rack cards are available to those who would like them. He advised to email Channel Bonner at Channel.Bonner@flhealth.gov if you would like to receive the business and/or rack cards.

C. Website Update (New Updates)

Danyelle provided that for the month of February, there were seventeen (17) total page views and seven (7) new visitors who visited the website. Additionally, eleven (11) of those page views were from a mobile device, and six (6) from a desktop computer.

D. Upcoming Case Management Staff Meeting (Reschedule Date)

Eric stated the Case Management Staff Meeting where he was planning to provide an orientation overview of the Planning Body and to inform case managers what the Planning Body entails, had to be rescheduled as he was in the hospital. He is working to reschedule with Golda and will update the committee when there is a new date scheduled.

E. Bylaws Update Final Draft (Executive Committee)

Danyelle mentioned after she and Eric last spoke, a couple additional revisions were suggested, such as adding in a Table of Contents and Appendix. The appendix will include the orientation packet and the new membership application document, so that all Planning Body documents will be housed together.

Eric mentioned the FCPN is working to update their bylaws. Ideally, the Executive Committee would be able to read through those bylaws and incorporate any applicable revisions to the Area 15 CPN Bylaws, but Eric stated he isn't sure when the FCPN Bylaws will be finalized so any additional items may need to be tabled for a later time. He stated he will update the Executive Committee and Danyelle if he hears a date.

F. Dance for Life 2? / Dinner Event?

Eric mentioned the Dace for Life event that was scheduled on Valentine's Day was originally expecting to have seventy (70) people in attendance. Eric mentioned there was a great dinner, presentation, a singing group and show for the community to enjoy. He asked the Membership Committee if another event like this should be planned, possibly even a more scaled down version such as a dinner and/or educational session. This could include inviting providers and other members of the community who would be interested. Eric asked the group to think about it, as this could be a way to potentially bring in more members to the Planning Body.

3. Open Discussion

Natahsa mentioned teaming up with DEA on April 27th from 10:00 AM – 2:00 PM for Drug Takeback Day. Community members can bring unused drugs, expired drugs, syringes, medication creams and liquids, etc. and the DEA will be taking and disposing of it all. Medications are not required to be in the original prescription bottle – Ziploc bags, paper bags, etc. are acceptable. This is a way to clean up homes and to help with any sort of drug mishandling, so no investigation or follow up will be taking place whatsoever. Natasha also mentioned Jackson Drugs is teaming up with Drug Free St. Lucie where community residents can pick up a Deterra Drug Deactivation Kit for safe home disposal. This is a bag where you can place medications inside and it will absorb and deactivate the pharmaceuticals, making them unavailable for misuse and safe for disposal in the normal trash. Natasha is working on getting a flyer created, and will send to Danyelle when it is finalized.

Notes:

The meeting was adjourned at 10:34 AM

