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**Executive   
Committee Meeting Minutes**

Facilitator: Eric Martinez

Date:1/24/2023

Time: 10:00 AM

Location: Teleconference

Monica Adelphonse

Health Planner

**Minutes**

**Attendance:** Steve Hoke, Michelle Peaslee, Mary Sirmons, Eric Martinez, Danyelle Sheffield (HCSEF)

**1. Introduction & Moment of Silence**

**2. Review and Approval of Today’s Agenda and Minutes:** Previous Executive Minutes and current Agenda approved.

1. **Committees**
2. **Membership**

Eric shared there was discussion regarding the Ad-Hoc Bylaw committee meeting, which will be coming up soon. There were updates about the new date for the Townhall.

1. **EQA**

Steve shared the EQA plan is still going through the process of approval in Tallahassee. The EPI slides are also available to be shared.

1. **Planning**

Mary shared that the local Needs Assessment goal has been reached and the Townhall will be held on February 9th. Michelle also gave a report on Test and Treat, PrEP/PEP. There will also be a Black Health Panel on February 11th at the Incubate Health Center; there will be many providers there. Mary also reported that DOH is back in the jail and has been very successful at test the inmates. There was also discussion about possibly joining the organization COSA in order to obtain and send out information to the community.

1. **Old Business**

Eric inquired to Michelle about any updates about member incentives. Michelle replied that she has seen the Bylaws and there is no mention of providing incentives for attending meetings other than travelling to Consortia meetings. Eric stated he would like to possibly have a meeting with DOH about the incentives.

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1. **New Business**

None at this time.

1. **Open Discussion**

Steve agreed that a presentation about the Consortia to the case managers should be held in order to get the case managers up to speed about what the organization does.

**Meeting Adjourned**