



## **General Meeting**

Tuesday, July 23<sup>rd</sup>, 2024  
11:00 AM – 12:00 PM

### **Minutes**

**Attendees:** Eric Martinez, Saundra Rangel, Channel Bonner, Miranda Talley, Carrie Hollinger, Yenichel Ruan, Danyelle Sheffield (HCSEF), Tiffany Canate (HCSEF)

1. **Welcome/Introductions/Moment of Silence**      **Eric Martinez & \_\_\_\_\_**  
**Co-Chairs**

2. **Review and approval of meeting minutes and agenda (Motion)**

Previous meeting minutes and the current agenda were approved.

3. **Lead Agency Report**      **Expenditures**      **Lead Agency Staff**  
   **Quality Assurance Indicators**  
   **Work Plan Updates**

#### Expenditures:

Danyelle shared her screen to show the HOPWA, Patient Care, and Emerging Communities (Consortia) budgets. Saundra provided an update on the expenditure reports with the group. The HOPWA budget is currently 79% expended at this point. Channel shared that HRSA recently sent down some updates on what services are allowable under Ryan White, which includes housing. While housing has been an allowable expense under Ryan White for some time, Area 15 has a HOPWA program, so that is the primary payor source. However, there are relatively uncommon situations that can arise where if HOPWA is exhausted, and an eligible client still needs additional housing

assistance, those additional housing services can be covered through Ryan White since it is a payor of last resort on a case by case basis.

Saundra shared we are in month three (3) of our budget year for Patient Care, and this budget is currently 18.24% expended. Eric asked how many Case Manager positions are open, and Channel stated there are three (3) positions open, and one (1) is starting on Friday (July 26<sup>th</sup>) to take over the Vero Beach case load.

Saundra shared the Emerging Communities budget starts in April, just as Patient Care. The Emerging Communities budget has currently expended 17.71% of the funds. Channel informed the group the Emerging Communities budget is where the Linkage to Care staff members are funded through.

Channel announced to the group that everyone received copies yesterday (July 22<sup>nd</sup>) of the three (3) budgets ahead of today's meeting.

Eric asked if anyone in the group had seen the emailed community newsletter from FCHC sent out. Eric stated he wasn't aware they were 340B, but the newsletter announces FCHC is working to put together an advocacy group to spearhead discussions surrounding 340B. Additionally, the newsletter shares FCHC has introduced chiropractic services three (3) days a week, and they have a new outreach team. Eric stated he knows they used to have representation within our Planning Body and thinks it would be a good idea to extend the invitation again. Channel stated she believes they have been a CDC 340B provider, and she has stated that she has spoken with them on becoming an ADAP pharmacy. Eric said he will share the newsletter with Channel.

<b>4. Committee Updates:</b>	<b>Membership</b>	<b>Eric Martinez</b>
	<b>EQA</b>	<b>Steve Hoke</b>
	<b>Planning</b>	<b>Natasha Ramlagan</b>

#### Membership:

Due to the in-person statewide FCPN meeting, there was no Membership Committee meeting during the month of June.

During the Membership Committee meeting for the month of July, community updates were provided and Danyelle provided a website update for the month of June. There were thirty-four (34) total page views, all of which were from new visitors. There was a total of thirteen (13) unique (new) visitors. Thirty (30) of those page views were from a desktop, and four (4) from a mobile device. Eric initiated a conversation on the Bylaws, and mentioned he and Channel will work

to update the orientation packet and send to Danyelle for it to be added as one of the Appendices to the Bylaws.

During today's General Body meeting, Eric asked the group if there were any notes or edits needed to be made on the bylaws, of which no one had any. Since the full thirty (30) days has passed since the Bylaws were sent out to the General Body to review, Eric initiated a motion to accept the Bylaws as is, of which Channel Bonner and Carrie Hollinger made a motion to accept. Eric did note that there wasn't a real quorum, but the group will move forward with the Bylaws since it has been at least thirty (30) days.

#### EQA/Planning:

Due to the in-person statewide FCPN meeting, there was no EQA or Planning Committee meeting during the month of June.

Eric acknowledged July was the first month where the EQA and Planning Committees were combined into one meeting. Additionally, he noted that this may not be set in stone, but will be the schedule we follow for the foreseeable future.

Danyelle provided an update on the combined EQA/Planning meeting that took place in July. Eric facilitated this meeting since Steve and Natasha were not able to be in attendance. Carrie provided an update on the Quality Assurance indicators, noting that a lot of the measures are expected to improve in the 3<sup>rd</sup> and 4<sup>th</sup> as they continue to get more data and as clients come in for their visits in the second half of the year.

- Viral Load Suppression: clients with a viral load of 199 or less
  - 2024 Goal: 80.5%
  - First Quarter: 52%
  - Second Quarter: 49%
- Antiretroviral (ART) Medication: clients with ART entered into CAREWare
  - 2024 Goal: 87%
  - First Quarter: 81%
  - Second Quarter: 81%
- Medical Visit Frequency: clients with two or more provider visits, at least two months apart
  - 2024 Goal: 79%

- Quarter 1: pending due to glitch in system
- Second Quarter: 36%
- Mental Health Visits: clients with at least one mental health visit
  - 2024 Goal: 20%
  - Quarter 1: 3.1%
  - Quarter 2: 3.2%

Danyelle shared the remaining updates that came out of the July EQA/Planning Committee meeting. Carrie provided Linkage to Care, Test & Treat, PrEP, and PEP updates for the meeting while Channel and Alex were in other meetings. Staff from DOH St. Lucie provided HIV Prevention activities that took place in June. There were no updates on the Needs Assessment.

## **5. Florida Comprehensive Planning Network Committee Updates**

**Eric Martinez  
Steve Hoke**

Eric asked to table this agenda item for a later time.

## **6. Consumer HIV/AIDS Advisory Group (CHAG) Florida Men's Health Workgroup Update**

**Eric Martinez  
Steve Hoke**

Eric shared an update from the CHAG and that there seems to be a recurring issue of member retention and participation from providers and consumers across the state. He stated that this has begun getting discussed at the state level with the HIV section and TAI. Eric reiterated that many areas are struggling with consumer retention, that it is not just our area. As Eric gets more information from CHAG and/or HIV section on if another discussion is going to be had on this, he will let the committee know.

## **7. Area 15 Updates**

**All**

Yenicel shared upcoming outreaches with the group.

- July 26<sup>th</sup>: After-hours testing event at FDOH St. Lucie from 4:00 PM –7:00 PM (last Friday of every month). Yenicel shared that during June's after-hours testing event, fifteen (15) individuals got tested.

- August 7<sup>th</sup>: Employee Health Fair at the City of Fort Pierce from 7:00 AM – 1:00 PM.
- August 14<sup>th</sup>: UP Center from 11:00 AM – 2:00 PM
- August 23<sup>rd</sup>: America's Best Value Hotel from 11:00 AM – 3:00 PM
- August 30<sup>th</sup>: After-hours testing event at FDOH St. Lucie from 4:00 PM – 7:00 PM

Eric urged for everyone to be safe, especially for those who work after-hours. Eric shared he believes there was an incident with a possible community provider who was hurt on the job due to a shooting, but doesn't have all the details at this time.

Eric shared the National HIV & Aging Advocacy Network (NHAAN) Support Group has surpassed the listserv goal, with a total of 30 members added to the listserv and an average of 9-10 members each meeting. Eric stated the meetings are usually an hour and a half to an hour and forty-five minutes long with representation from the State of Florida and from across the state, including from Area 15. Eric reiterated the importance and benefit of being a part of a support group, and advised the group to let Eric know if they know anyone who may be interested in joining.

#### **8. Old Business**

**Eric Martinez & \_\_\_\_\_**  
**Co-Chairs**

No items discussed.

#### **9. New Business**

**Eric Martinez & \_\_\_\_\_**  
**Co-Chairs**

No items discussed.

#### **10. Open Discussion**

No items discussed.

**Meeting Adjourned**