

## Minutes

Attendance: Mary Sirmons, Renella Mitchell, Dawn Jones, Rashemia Jones, Deborah McCray, Hazel Hoylman, Myra Howie, Monica Adelphonse

### **Planning Committee Meeting**

Facilitator: Mary Sirmons

Date: 2/15/21

Time: 12:45 PM

Location: Virtual via  
GoToMeeting

**Due to the COVID 19  
Pandemic we will not  
have face to face  
meetings until further  
notice.**

Monica Adelphonse  
Health Planner

- 1. Welcome/Introductions & Moment of Silence**
- 2. Review and approval of agenda and meeting minutes:**  
Agenda and Minutes approved

### **3. Needs Assessment**

Monica: We had about 42 completed surveys. The Needs Assessment was a preliminary round to see how the responses went during COVID. Our next round is the Comprehensive Assessment in which we will try to have 250 completed surveys. In our next Statewide Meeting, we will see if the survey is finalized.

Dawn: The comprehensive needs assessment is even more components than just a survey.

Comprehensive, you know, means that you also include the focus groups and the key informant interviews. It may take awhile but it will give us time to get the incentives that we need, while supplies last. We can use maybe first come, first serve basis as a way of encouraging people to get more involved in the assessment. We'll give you all the details as soon as this information is rolled out, and we will share the tool with this group visually.

### **4. Updates**

#### **A. Integrated Work plan**

Dawn: Danyelle is still working with COVID. All of the information that I received, and that Monica is sharing through the meeting minutes, has gone up to her. We might have to do something different internally to make sure that this work plan is completed and distributed to you guys, and now keep you posted, or let you know what those changes might be.

Monica: I have also sent the most updated workplan to everyone.

## **B. Test & Treat, PrEP, PEP**

Dawn: Martin County: 1 Test and Treat, 5 Prep, 0 Pep

Indian River County: 1 Test and Treat, 3 Prep

Okeechobee: 1 Test and Treat, 1 previous positive linked into care

Dawn: For Care Connection: Alejandro distributed his report, and that report covered a six month period, which gave us a high rating above the state average, 96.97% for the entire area. So by county, Saint Lucie was 100% Martin 100% Indian River 94.12% Okeechobee 83.33%. We give kudos to the linkage staff.

## **C. HIV Prevention Activities**

Renella: Eric and I discussed updates on a poster that we are trying to create.

Hazel: On Friday and Saturday we were able to get 190 people vaccinated. The pastors are trying to come together to get 300 done this Saturday.

## **6. Open Discussion**

Mary: I would like to introduce Myra to everyone and have her introduce herself.

Myra: I have been with the company [Florida Community health center] for 22 weeks and I am the outreach and enrollment coordinator. So I'm responsible for all of our community outreach efforts and our very first initiative is PrEP HIV prevention. I have a team that goes out to the community of Pahokee and Fort Pierce and educates people on healthy sexual behaviors.

Mary: Can we have your team present at the next meeting? To talk about for 15 minutes what they are doing and where they will be going?

Myra: Yes, absolutely. And the next event we are going to have is on the 24th, where we are partnering with Pastor Hazel and people within the community she is already affiliated with.

Mary: So thank you very much and Monica will have you on the schedule for the next meeting, which will be on the 15th.

Hazel: One of the great things about Myra's team is that there is a person who is on PrEP, who is there to help people get on PrEP from A to Z and to followup, which is very important for adherence.

Myra: I got a resignation letter from him so we are going to be looking for another PrEP coordinator, which is unfortunate because he was perfect for the position.

Mary: Do we have any other updates?

Hazel: Dr. Lomax and Dr. Lewis came to the radio station and talked about COVID vaccine and dispelled some of the myths. It was a really great forum and conversation because we were able to have people that look like us, that talk like us, give information so that we wouldn't use an outside person to disqualify them from talking to us. We are also working with Dr. Ragompal, pastors, and Florida Community Health center to distribute vaccines.

Rashemia: At Whole Family Health Center, we vaccinated over 200 people that are not established with Whole Family. We're talking to the pastors in the community. When the patients come in, they feel so good because we are navigating them through a process where we're helping fill out the paperwork, we're giving up the appointment card, and scheduling their second appointment. We've been open on every Saturday every week, and we also open up our clinics through the week, as well. We are reaching directly out to the patients and scheduling their appointments. They are not being placed on a wait-list.

Mary: Thank you all for sharing and I am looking forward to more great work from all of our partners.

**Meeting Adjourned**