Executive Committee Meeting

Tuesday, March 24, 2026
10:00 AM – 11:00 AM

Attendees: Channel Bonner, Carrie Hollinger, Natasha Ramlagan, Saundra Rangel, Tiffany Canate (HCSEF), Emily Carmichael (HCSEF)

Excused Absences: Carrie Hollinger, Jackie Clarke, Eric Martinez

Minutes

1. **Welcome/Introductions/A Moment of Silence** *Eric Martinez & Co-Chairs*
   - T. Canate welcomed the group and commenced the meeting at 10:08 AM. T. Canate conducted roll call and led a moment of silence.

2. **Review and approval of agenda and previous meeting minutes (Motion)**
   - Review and approval of the agenda and previous meeting minutes were deferred due to limited attendance.

3. **Consortia/patient care budget concerns/discussion**
   - C. Bonner reported that previously communicated changes to the AIDs Drug Assistance Program (ADAP) remain in effect, including the 130% federal poverty level eligibility threshold and the availability of direct dispense, copay, and deductible assistance only. She noted that a proposed stopgap measure has not yet been signed by the governor. C. Bonner noted that updates would be communicated as available.

4. **Committees:**

   Membership *Eric Martinez & Carrie Hollinger*
   EQA *Jackie Clarke & Saundra Rangel*
   Planning *Saundra Rangel & Natasha Ramlagan*

   - T. Canate provided a high-level recap of the recent Committee discussions. Detailed minutes for the recent Membership and EQA/Planning Committee meetings were emailed to the Executive Committee for their review prior to the meeting.
   - T. Canate reviewed recruitment and outreach efforts, including distribution of updated provider reminder cards and provision of laminated copies for dissemination to C. Hollinger.
   - T. Canate noted that recurring community events are increasing and that coordination is underway to update the website with complete event details.

- T. Canate shared brief updates regarding the Needs Assessment: survey outreach has restarted, and interviews and focus group scheduling are in progress.
- No additional questions were raised by the group.

5. **Old Business** *Eric Martinez & Co-Chairs*
   - No items were discussed.

6. **New Business** *Eric Martinez & Co-Chairs*
   - T. Canate shared the Drafted Area 15 Provider Recruitment slides. She explained that the slides were developed at the request of the Membership Committee to raise awareness of the Consortia and support new member engagement. She explained that the slides are designed to run independently on a loop in provider settings, such as in waiting room areas.
   - The group reviewed the slides and expressed support for the content. E. Carmichael outlined the next steps, including sharing the slides with providers and partners for dissemination and collecting additional feedback as needed.

7. **Open Discussion**

   - C. Bonner proposed that prospective members should be required to attend a set number of meetings before being scheduled for a new member orientation. N. Ramlagan backed this idea, highlighting the importance of active and consistent participation by members.
   - The group decided to revisit this topic later to allow the entire Executive Committee to weigh in, as it would involve revising the Bylaw.
   - T. Canate reported that at the Florida Comprehensive Planning Network (FCPN) Coordination of Efforts meeting, it was announced that the statewide FCPN date will be released soon.
   - C. Bonner clarified that local meetings are generally not held in the same month as statewide meetings unless absolutely necessary.
   - There were no additional items raised during open discussion.

Meeting Adjourned at 10:35 AM