

Minutes

**Membership
&
Public Relations
Committee Meeting
Minutes**

Facilitator: Greg Bowman

Date: 10/08/20

Time: 10:00 AM

Location: Teleconference

Monica Adelphouse
Health Planner

Attendance: Greg Bowman, Daniel Pearce, Mary Sirmons, Dawn Jones, Deborah McCray, Tara Woodruff, Monica Adelphouse

1. Introduction & Moment of Silence

2. Review and Approval of Today's Agenda and Minutes: Previous Minutes and current Agenda approved.

Discussion:

A. Community Updates

Deborah: Project Response is doing HIV Testing for National Latino Aids Awareness Day on October 15 from 9-6pm.

B. Future Committee Structure Changes

Item held to be discussed at next meeting.

C. Bylaws (Adhoc)

Greg: Is this something that we set a date for?

Mary: Yes, if Eric sends out dates based off his availability through email it will be better so that we can vote when we all can meet.

Daniel: Yes, I agree with Mary.

Greg: Ok, I will send Eric an message.

D. Website

Monica: I have been able to develop the content for the webpage with the help of the providers. A vendor by the name of Gruffygoat has been selected. They will allow me to be the administrator of the website. Right now we are in the phase of reviewing the contract to decide if the pricing is good. The website will have information on HIV, Prep/Pep information, links and resources, testing sites. My goal is to make the page user friendly and community oriented. Once it's approved, my goal is to send it to the executive body and then have general committee to review it.

Mary: Can you make sure the community events can go there?

Monica: Yes, it will have it and outreach event. I also plan to link the Facebook page to it. If there are any suggestions, please email me or let me know.

Daniel: Will there be a monthly calendar with the events?

Monica: Yes, I am going to have a calendar. What does on the calendar will be based on what you can provide me. I will also have all of the future committee meeting dates on there.

D. Committee Meeting Platform (Go To Meeting)

Monica: I have reached out to the lead agency to add video ability for during our meetings. I have not received any updates as of yet, but once we have more information I will give an update.

Daniel: I believe that video conferencing will be able help out meetings go more smoothly.

3. Open Discussion

No open discussion at this time.

Meeting Adjourned