

# Minutes

**Membership  
&  
Public Relations  
Committee Meeting  
Minutes**

Facilitator: Greg Bowman

Date: 11/12/20

Time: 10:00 AM

Location: Teleconference

Monica Adelphouse  
Health Planner

**Attendance:** Greg Bowman, Daniel Pearce, Mary Sirmons, Dawn Jones, Deborah McCray, Renella Mitchell, Hope Garrett, Tara Woodruff, Jackie Clarke, Eric Martinez, Danielle Stevens, Steve Hoke, Monica Adelphouse

## **1. Introduction & Moment of Silence**

**2. Review and Approval of Today's Agenda and Minutes:** Previous Minutes and current Agenda approved.

### **Discussion:**

#### **A. Community Updates**

No updates provided.

#### **B. Future Committee Structure Changes**

Eric: We had a discussion groups within the committees pertaining to adding the Planning committee into the equation and separating it from EQA. That is going to be in the process and it will go through the Executive to be reviewed and into the full body to be approved.

Dawn: To clarify the meeting invite sent out for November 16, 2020, will be for the Outreach Committee meeting and not the Planning committee.

Monica: I will send out an update to reflect the correct committee name. I will send out the meeting minutes to everyone who is not able to join the meeting.

#### **C. Bylaws (Adhoc)**

The members attending the meeting voted on December 10, 2020 9am-10am to meet for the Bylaws Adhoc meeting. The meeting invite will be sent via GoTo Meeting.

Eric: I will send out the most recent By-laws to Monica to send out to everyone. The last update was in September 2019.

#### **D. Committee Meeting Platform (GoTo Meeting)**

Greg: We now have the ability to do video audio conferencing through GoTo Meeting.

### **3. Open Discussion**

Monica: For future meetings, I would like to emphasize 1. Speak clearly when speaking so that the recorder can catch everything 2. Please try to follow the agenda and remain on topic; any questions that can wait until the end can be added to the chat box to be discussed and it is available to everyone 3. If there are documents that you would like to present, it can be emailed to me so that I can share it on my screen or I can also make the person who wants to share, a presenter, which will allow them to share their own personal screen. I also want to mention that I will be sending out new meeting invites for the Executive committee and General Body.

Eric: The support group will be running virtually and hopefully we will get started in December. I will send the notification to Monica to send out to everyone.

**Meeting Adjourned**