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AGENDA

Attendees: Dawn Jones, Eric Martinez, Emily Carmichael (HCSEF), Danyelle Sheffield, Steve Hoke, Mary Sirmons, Edwin & Vanneza

1. Welcome/Introductions & Moment of Silence

Steve called the meeting to order at 11:05 AM.

2. Review and approval of agenda

3. Review and approval meeting minutes

4. Updates

A. Formulary Planning Meeting

Dawn suggested to schedule the formulary meeting in next month's QA meeting. Formulary Planning should be the first part of the agenda. Dawn also requested to add an additional 30 minutes to this meeting to account for the formulary discussion.

B. Quality Assurance Plan/Indicators

Danyelle shared that there is a data migration issue between HMS and CAREWare. Her team has been in contact with the CAREWare HelpDesk to solve this issue.

Charts audits with providers have begun. Almost all of the providers have been scheduled to meet and review charts. Danyelle hopes to finish that by December 20, 2021

Dawn shared the CAREWare issues have been ongoing. HRSA and the state of Florida has been urging each provider to enter their own data to help resolve the issues.

Evaluation Quality Assurance Committee Meeting

Facilitator: Steve Hoke

Date: 10/14/21

Time: 11:00 AM

Location: Virtual via
GoToMeeting

Due to the COVID 19
Pandemic we will not
have face to face
meetings until further
notice.

Monica Adelphonse
Health Planner

Dawn shared that when Danyelle is doing chart reviews, she will discuss this data entry with the providers to encourage them to enter their own services and help with this process. Going forward, Dawn hopes to include this activity in the provider contracts to increase accountability.

C. Linkage to Care

Dawn shared that in August, there were 24 closed cases. There were 15 previously positives, 6 new diagnoses, and 6 linkages to Ryan White.

Additionally, in September there were 20 closed cases, 15 previously positive cases, 3 new diagnoses, and 19 enrolled in Ryan White.

Dawn commended Alex's work and will send an email to the consortia.

D. Other Updates

Mary Sirmons mentioned that next month's meetings will be impacted by the holiday.

The group decided to cancel the meetings that fall near Thanksgiving and move those to December 28, 2021.

A formulary invitation will be sent by Dawn for December 28th from 10:00-11:00 AM and then the EQA Committee will meet from 11:00-12:00 PM.

The Planning Committee will still meet on November 15, 2021.

5. The meeting was adjourned at 11:38 AM. Mary motioned to adjourn and Eric seconded.

The next committee meetings will be on November 11, 2021.