



Attendees: Alex Ramirez, Carrie Hollinger, Channel Bonner, Edline Victor, Edwin Torres, Jackie Clarke, Saundra Rangel, Sherry Gizzarelli, Yenichel Ruan, Emily Carmichael (HCSEF), Tiffany Canate (HCSEF)

Evaluation Quality Assurance Committee

Facilitator: Jackie Clarke

Planning Committee

Facilitator: Jackie Clarke

Date: 1/9/25

Time: 11:00 AM

Location: Teleconference

Tiffany Canate
Sr. Health Planner

1. Welcome/Introductions & Moment of Silence

- J. Clarke called the meeting to order at 11:02 AM and led a moment of silence.

2. Evaluation Quality Assurance Updates led by Jackie Clarke

a. Review and approval of EQA agenda and meeting minutes

- J. Clarke called for a motion to approve the EQA agenda and meeting minutes. C. Hollinger moved to approve, and C. Bonner seconded.

b. Quality Assurance Plan/Indicators

- J. Clarke stated the need to fill the late S. Hoke's role at the state level.
- C. Bonner confirmed that a consumer representative must fill the role and attend FCPN meetings on behalf of the Consortia.
- C. Hollinger reported that the team is still waiting on the fourth-quarter numbers but reviewed third-quarter Quality Assurance Indicators:

- Viral Load Suppression: clients with a viral load of 199 or less

- 2024 Goal: 80.5%
- First Quarter Progress: 52.0%
- Second Quarter Progress: 49.0%
- Third Quarter Progress: 63.0%
- C. Hollinger noted that the Viral Load Suppression goal was achieved last year and expressed confidence that the goal is likely to be met again this year.

- Antiretroviral (ART) Medication: clients with ART entered into CAREWare

- 2024 Goal: 87.0%
- First Quarter Progress: 81.0%
- Second Quarter Progress: 81.0%
- Third Quarter Progress: 81.0%
- C. Hollinger reiterated that she expects this goal to be met or exceeded as additional records come in.

- Medical Visit Frequency: clients with two or more provider visits at least two months apart
 - 2024 Goal: 79.0%
 - First Quarter Progress: pending
 - Second Quarter Progress: 36.0%
 - Third Quarter Progress: 45.0%
 - C. Hollinger expects to meet or exceed this goal by the end of the year.
- Mental Health Visits: clients with at least one mental health visit
 - 2024 Goal: 20.0%
 - First Quarter Progress: 3.1%
 - Second Quarter Progress: 3.2%
 - Third Quarter Progress: 2.6%
- C. Hollinger explained that she is working to obtain additional records as part of a Quality Improvement Project focused on data completeness, and she expects results by early March 2025. She noted that the project aims to ensure the system accurately captures and records all generated data and services. The team will continue the data completeness project in 2025 since accurate data is crucial for future initiatives.
- C. Hollinger shared that there will be two new Quality Improvement projects:
 - A local Quality Improvement project focused on nutrition and
 - A statewide project on viral load suppression
- C. Hollinger noted that these projects are an effort to standardize services and align with updated guidelines, providing a unified approach to service delivery. She highlighted that there will still be local efforts related to viral load suppression that will align with the statewide efforts.

c. Linkage to Care

- Y. Ruan reported that in December 2024, 12 individuals received a new HIV diagnosis, including one in Indian River County, two in Martin County, and eight in St. Lucie County. One individual was later found to be HIV-negative, and two individuals passed away. Nine individuals successfully linked to and engaged in care, while the team re-engaged five previously diagnosed individuals. Additionally, 17 clients achieved viral suppression.

d. Other Updates

- Y. Ruan announced that the 501 Update Training will occur on Wednesday, January 15, 2025 from 9:00 AM to 12:00 PM in Fort Pierce. This annual training recertifies HIV testing counselors. She highlighted that individuals who need recertification should email her to reserve a spot.
 - E. Torres asked if the 2025 training schedule is available.
 - A. Ramirez confirmed that he will finalize and email the schedule next week. He explained that the schedule will include the 501 Update and additional training sessions.

3. Planning Updates led by Jackie Clarke (on behalf of Natasha Ramlagan)

a. Review and approval of Planning agenda and meeting minutes

- J. Clarke facilitated the Planning Committee update in N. Ramalagan's absence.
- C. Hollinger moved to approve the agenda and minutes, and C. Bonner seconded.

- J. Clarke announced that N. Ramalgan was selected to participate in the St. Lucie Chamber of Commerce Leadership program. She explained that this commitment now conflicts with the current meeting schedule for the rest of the year.
- The group agreed to review calendars and consider rescheduling future meetings.

b. Needs Assessment

- C. Bonner reported that the State Needs Assessment team has not provided updates but expects finalized materials at the next FCPN meeting. She recapped that the State Needs Assessment Survey has been drafted and is awaiting approval before distribution.
- T. Canate noted that the shortened Local Area 15 Needs Assessment Survey was finalized; however, to avoid survey fatigue, HCSEF and DOH discussed pausing the local distribution efforts in light of the statewide survey tentatively launching in February.

c. Activity Tracker

- C. Bonner announced that additional HAP-C December reports are pending, so she provided November 2024 activity data. During that month, there were four new Test & Treat cases, nine re-engaged clients, six new PrEP enrollments, and eight returning PrEP clients. The team recorded one nPEP case, 92 routine HIV screenings in healthcare settings, and 111 routine STD screenings. Additionally, targeted outreach efforts resulted in 59 STD tests and 241 HIV tests.
- C. Bonner shared that the Okeechobee County Health Department has also resumed reporting testing data.

d. HIV Prevention Activities

- A. Ramirez provided an update for activities in St. Lucie County:
 - Islande Chery attended a community testing event at the App Center in Fort Pierce. She will coordinate another event in Vero Beach on January 13, 2025, in collaboration with Indian River TCH.
 - The STD Department will assist with testing and education at the Okeechobee Expo on January 25, 2025.
- J. Clarke provided updates on Prevention Activities in Martin County:
 - The Indiantown Late Night Program launched on January 7, 2025, with six participants. J. Clarke reflected that the turnout was successful and emphasized that prevention efforts are always valuable.
 - J. Clarke shared that the team is planning outreach events at LAHIA and other community locations.
 - During World AIDS Day Testing in December 2024, the team conducted 22 rapid HIV and GC tests and some Hepatitis C screenings.

e. Open Discussion

- No team members raised additional discussion topics.

Meeting adjourned at 11:22 AM.